I. Pledge of Allegiance

I. Call to Order

A Regular Meeting of the Town Board of the Town of Bethlehem was held on the above date at the Town Hall Auditorium, 445 Delaware Avenue, Delmar, NY. The Meeting was called to order at 6:00 PM.

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Clarkson</td>
<td>Town Supervisor</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Joyce Becker</td>
<td>Board Member</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Doris Davis</td>
<td>Board Member</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Julie Sasso</td>
<td>Board Member</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>David VanLuven</td>
<td>Board Member</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>James Potter</td>
<td>Town Board Counsel</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Nanci Moquin</td>
<td>Town Clerk</td>
<td>Present</td>
<td></td>
</tr>
</tbody>
</table>

II. Announcements

The Delaware Avenue Enhancement Project will have an open meeting on February 9, 2016 at 7:00pm in the auditorium.

III. Public Comments

Mike Waldenmaier said if the new pipeline goes in, it will make a total of 3 pipelines within a 1/4 mile of the Town Park.

IV. Minutes Approval

1. Wednesday, January 13, 2016
RESULT: ACCEPTED [UNANIMOUS]
MOVER: Julie Sasso, Board Member
SECONDER: David VanLuven, Board Member
AYES: Clarkson, Becker, Davis, Sasso, VanLuven

V. Line Items

- **REQUEST FROM THE DIRECTOR OF MIS AND THE CHIEF OF POLICE TO APPROVE THE PURCHASE OF TRITECH CAD/RMS AND THE INTERMUNICIPAL AGREEMENT WITH ALBANY COUNTY**

  A motion to approve the purchase of TriTech CAD/RMS and the Intermunicipal Agreement with Albany County was offered and approved as follows:

  RESULT: APPROVE [UNANIMOUS]
  MOVER: Julie Sasso, Board Member
  SECONDER: Doris Davis, Board Member
  AYES: Clarkson, Becker, Davis, Sasso, VanLuven

- **DISCUSSION OF CITIZEN CONCERNS ON N.E.D. GAS PIPELINE**

  There was an open discussion on the application of the N.E.D. Gas Pipeline. A number of residents commented on the pipeline and its close proximity to homes and Historical places in Town. There were suggestions of the Town becoming involved with the SEQR aspect of the application process for Kinder Morgan. Some residents were signing up individually to become part of the process.

- **REQUEST FROM ECONOMIC DEVELOPMENT COORDINATOR FOR TOWN BOARD TO SCHEDULE A PUBLIC HEARING ON FEBRUARY 10, 2016 AT 6:00PM FOR THE BETHLEHEM MICROENTERPRISE GRANT PROGRAM**

  **NOTICE OF PUBLIC HEARING**

  **TOWN OF BETHLEHEM, ALBANY COUNTY**

  NOTICE IS HEREBY GIVEN that the Town Board of the Town of Bethlehem, Albany County, New York will hold a public hearing on February 10, 2016 at 6:00 p.m. at the Town Hall, 445 Delaware Avenue, Delmar, New York to solicit public comment regarding the Town’s implementation of $200,000 in Community Development Block Grant (CDBG) Funds through the 2014 Microenterprise Grant Program from the New York State Office of Homes and Community Renewal. Nine businesses were awarded $180,000 of grant funds. All nine businesses meet a CDBG National Objective by either creating one (1) full time equivalent (FTE) new job offered to or made available to persons from low-to-moderate income (LMI) families OR are owned by a person defined as LMI. Documentation related to the program can be viewed in the Planning Department at Town Hall, Monday thru Friday, 8:30 a.m.-4:30 p.m.

  All interested persons are invited to attend and be heard. Individuals with disabilities who are in need of an accommodation in order to participate should contact the Town Clerk’s office at 518-439-4955, ext. 1183. Advanced notice is requested.

  **BY ORDER OF THE TOWN BOARD**
  **TOWN OF BETHLEHEM**
A motion to set a Public Hearing on February 10, 2016 at 6:00pm for the Bethlehem Microenterprise Grant Program was offered and approved as follows:

RESULT: APPROVE [UNANIMOUS]
MOVER: David VanLuven, Board Member
SECONDER: Julie Sasso, Board Member
AYES: Clarkson, Becker, Davis, Sasso, VanLuven

REQUEST FROM ECONOMIC DEVELOPMENT COORDINATOR FOR THE TOWN BOARD TO ADOPT THE RESOLUTION DESIGNATING THE DIRECTOR OF PLANNING TO ACT AS THE TOWN OF BETHLEHEM'S FAIR HOUSING OFFICER PURSUANT TO NEW YORK STATE OFFICE OF COMMUNITY RENEWAL REQUIREMENTS

RESOLUTION NO. 2016-4
TOWN BOARD
TOWN OF BETHLEHEM
RESOLUTION

DESIGNATING THE TOWN OF BETHLEHEM'S FAIR HOUSING OFFICER

WHEREAS, It is the policy of the Town of Bethlehem to obey all applicable fair housing laws, that no person shall on the ground of race, color, religion, national origin, sex, familial status, age or handicap be excluded from participation in, be denied benefit of, or be subject to discrimination under any program or activity funded in whole or in part with community development funds, and to promote fair housing; and

WHEREAS, In order to provide assistance to the residents of Bethlehem and address any fair housing issues the Town must designate a Fair Housing Officer.

NOW, THEREFORE, BE IT RESOLVED, the Town Board designates the Director of Planning to act as Bethlehem's Fair Housing Officer; and

BE IT FURTHER RESOLVED, the Fair Housing Officer will keep on file a copy of Executive Order 11063, Title VI of the Civil Rights Act of 1964 and the Federal Fair Housing Law, as well as copies of State and local fair housing laws; and

BE IT FURTHER RESOLVED, the Fair Housing Officer will have available to the general public United States Department of Housing and Urban Development (HUD) approved discrimination complaint forms; and
BE IT FURTHER RESOLVED, the Fair Housing Officer will refer issues to all the appropriate state and federal agencies (HUD and New York State Division of Human Rights).

On a motion by Councilwoman Becker, seconded by Councilwoman Davis, and by a vote of 5 for, 0 against and 0 absent, this RESOLUTION was adopted on January 27, 2016.

A motion to adopt the Resolution designating the Director of Planning to act as the Town of Bethlehem's Fair Housing Officer pursuant to New York State Office of Community Renewal Requirements was offered and approved as follows:

RESULT: ADOPTED [UNANIMOUS]
MOVER: Joyce Becker, Board Member
SECONDER: Doris Davis, Board Member
AYES: Clarkson, Becker, Davis, Sasso, VanLuven

REQUEST FROM DEPUTY COMMISSIONER FOR THE TOWN BOARD TO ACCEPT THE NEWELL AGREEMENT TO CONVEY PROPERTY FOR A FUTURE NORTH-SOUTH COLLECTOR ROAD

A motion to accept the Newell agreement to convey property for a future North-South collector road was offered and approved as follows:

RESULT: APPROVE [UNANIMOUS]
MOVER: Julie Sasso, Board Member
SECONDER: David VanLuven, Board Member
AYES: Clarkson, Becker, Davis, Sasso, VanLuven

THE SENIOR SERVICES DEPARTMENT REQUESTS APPROVAL TO REPLACE VAN #804 AS IDENTIFIED IN THE 2016 CAPITAL PLAN, AS WELL AS AUTHORIZATION TO APPROPRIATE $34,500 OF THE GENERAL FUND CAPITAL RESERVE TOWARD THIS PURCHASE SUBJECT TO A PERMISSIVE REFERENDUM.

Resolution No. 2016-3

RESOLUTION AND PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Bethlehem in the County of Albany, State of New York has on the 27th day of January 2016, duly adopted, subject to a permissive referendum, a resolution as follows:

WHEREAS, the Town Board of the Town of Bethlehem has determined that it is necessary to fund the purchase of a replacement van for transportation of ambulatory and wheelchair bound seniors, and

WHEREAS, it is estimated that the costs of said vehicle will not exceed $55,000; and
WHEREAS, in recognition of these needs, funds for such purpose are in the General Fund Capital Reserve Fund; and,

NOW, THEREFORE, BE IT RESOLVED that it is in the public interest to complete the purchase of the vehicle as described above; and

BE IT FURTHER RESOLVED, that the Town Board authorizes the expenditure of the operating funds to a maximum of $20,500 and reserve moneys to fund this project up to a maximum amount of $34,500 and,

BE IT FURTHER RESOLVED, that the Town Comptroller is authorized to expend from the General Fund Capital Reserve Fund the funds necessary up to $34,500 in said reserve fund; and

This resolution shall be subject to a permissive referendum, as permitted by law.

The motion to adopt the resolution was made by Councilwoman Becker, was seconded by Councilwoman Davis and duly adopted by the following vote:

AYES: Supervisor Clarkson, Councilwoman Becker, Councilwoman Davis, Councilwoman Sasso, Councilman VanLuven

NOES: none

ABSENT: none

DATED: January 27, 2016

A motion to approve the replacement of van #804 as identified in the 2016 capital plan, as well as authorization to appropriate $34,500 of the general fund capital reserve toward this purchase subject to a permissive referendum was offered and approved as follows:

RESULT: ADOPTED [UNANIMOUS]
MOVER: Joyce Becker, Board Member
SECONDER: Doris Davis, Board Member
AYES: Clarkson, Becker, Davis, Sasso, VanLuven

REQUEST BY DEPUTY COMMISSIONER OF PUBLIC WORKS TO AUTHORIZE THE AWARD OF THE SUPPLY CONTRACT FOR THE BRAY VALVE CONTROLLERS AND BUTTERFLY VALVES TO UNCLE SAM PIPING SOLUTIONS FOR THE UNIT PRICES SHOWN IN THE ATTACHED BID FORM.
A motion to award the supply contract for the Bray Valve Controllers and Butterfly Valves to Uncle Sam Piping Solutions for the unit prices shown in the attached bid form was offered and approved as follows:

RESULT: APPROVE [UNANIMOUS]
MOVER: Julie Sasso, Board Member
SECONDER: David VanLuven, Board Member
AYES: Clarkson, Becker, Davis, Sasso, VanLuven

- ASSESSOR REQUESTS TOWN BOARD APPROVAL OF GAR ASSOCIATES INC. CONTRACT FOR ASSESSMENT SUPPORT SERVICES AND AUTHORIZE SUPERVISOR TO SIGN THE CONTRACT

A motion to approve the GAR Associates Inc. Contract for Assessment Support Services and authorize the Supervisor to sign the contract was offered and approved as follows:

RESULT: APPROVE [UNANIMOUS]
MOVER: Joyce Becker, Board Member
SECONDER: Doris Davis, Board Member
AYES: Clarkson, Becker, Davis, Sasso, VanLuven

- REQUEST FROM THE CHIEF OF POLICE TO ACCEPT A DARE DONATION IN THE AMOUNT OF $100.00 FROM JUDITH AND WILLIAM CONINE.

A motion to approve the purchase of TriTech CAD/RMS and the Intermunicipal Agreement with Albany County was offered and approved as follows:

RESULT: APPROVE [UNANIMOUS]
MOVER: Doris Davis, Board Member
SECONDER: David VanLuven, Board Member
AYES: Clarkson, Becker, Davis, Sasso, VanLuven

VI. New Business

none

VII. Adjournment

Motion To: Adjourn

RESULT: ADOPT [UNANIMOUS]
MOVER: Julie Sasso, Board Member
SECONDER: Doris Davis, Board Member
AYES: Clarkson, Becker, Davis, Sasso, VanLuven

A motion to adjourn was offered and approved as follows: