I. Pledge of Allegiance

I. Call to Order

A Regular Meeting of the Town Board of the Town of Bethlehem was held on the above date at the Town Hall Auditorium, 445 Delaware Avenue, Delmar, NY. The Meeting was called to order at 6:00 PM.

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Clarkson</td>
<td>Town Supervisor</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Joann Dawson</td>
<td>Board Member</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Jeffrey Kuhn</td>
<td>Board Member</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>William Reinhardt</td>
<td>Board Member</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Julie Sasso</td>
<td>Town Board Member</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>James Potter</td>
<td>Town Board Counsel</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Nanci Moquin</td>
<td>Town Clerk</td>
<td>Present</td>
<td></td>
</tr>
</tbody>
</table>

II. Announcements

III. Public Comments

Mr. Northrup commented on the Open Space Program.

Linda Jasinski commented on: the meeting held with the Haswell Farm/Enclave neighborhoods about traffic; the overtime article in the newspaper; the increase in the compost rates

Fred Thumhardt, 5 Oldox Rd. Commented on police overtime and the allocation of manpower

Carol Northrup commented on the Open Space program; and the increase of the compost rates

Supervisor Clarkson responded to some of the comments.

IV. Minutes Approval

1. Wednesday, February 12, 2014
RESULT:     ACCEPTED [UNANIMOUS]
MOVER:     Jeffrey Kuhn, Board Member
SECONDER:  Julie Sasso, Town Board Member
AYES:      Clarkson, Dawson, Kuhn, Reinhardt, Sasso

V.  Line Items

• BETHLEHEM YOUTH COURT DIRECTOR PRESENTS END OF YEAR REPORT HIGHLIGHTS

Katrina Charland presented the Annual Report for Youth Court.

• REQUEST FROM THE DIRECTOR OF HUMAN RESOURCES TO APPOINT JUSTIN HARBINGER THE BUILDING INSPECTOR AND FIRE MARSHALL

A motion to appoint Justin Harbinger Building Inspector and Fire Marshall was offered and approved as follows:

RESULT:     APPROVE [UNANIMOUS]
MOVER:     Julie Sasso, Town Board Member
SECONDER:  Joann Dawson, Board Member
AYES:      Clarkson, Dawson, Kuhn, Reinhardt, Sasso

• REQUEST FROM DIRECTOR OF HUMAN RESOURCES TO APPOINT LAURIE LAMBERTSEN AS THE ACTING ASSESSOR

A motion to appoint Laurie Lambertsen as the Acting Assessor was offered and approved with the following vote:

RESULT:     APPROVE [UNANIMOUS]
MOVER:     Joann Dawson, Board Member
SECONDER:  Jeffrey Kuhn, Board Member
AYES:      Clarkson, Dawson, Kuhn, Reinhardt, Sasso

• REQUEST FROM THE CHIEF OF POLICE TO AUTHORIZE THE TOWN BOARD TO APPOINT RYAN BERKERY TO THE POSITION OF TELECOMMUNICATOR

A motion to appoint Ryan Berkery to the position of Telecommunicator was offered and approved as follows:

RESULT:     APPROVE [UNANIMOUS]
MOVER:     Joann Dawson, Board Member
SECONDER:  Julie Sasso, Town Board Member
AYES:      Clarkson, Dawson, Kuhn, Reinhardt, Sasso

• REQUEST FROM SENIOR PLANNER TO APPOINT NEW MEMBER AND RE-APPOINT MEMBERS TO BICYCLE AND PEDESTRIAN COMMITTEE

A motion to appoint Paul Winkeller as a new member and reappoint Anne Benware, Maureen Cunningham, Henry Peyrebrune and Scott Lewendon to the Bicycle and Pedestrian Committee, all with two (2) year terms was offered and approved as follows:
• **APPOINTMENT OF NEW MEMBERS TO BUDGET ADVISORY TEAM**

A motion to appoint the following new members: Steve Hancox, Matt Brown, Jack Greene, Valerie Grey, David Cooper and continuing members: Bonnie Cohen, Steve Elliot, Bill Reinhardt, Sandra Shapard, Nick Smirensky to the 2014 Budget Advisory Team was offered and approved as follows:

RESULT: APPROVE [UNANIMOUS]
MOWER: Julie Sasso, Town Board Member
SECONDER: Joann Dawson, Board Member
AYES: Clarkson, Dawson, Kuhn, Reinhardt, Sasso

• **DEER/LYME COMMITTEE DESCRIPTION FOR DISCUSSION**

  THE GOAL OF THIS COMMITTEE IS TO EVALUATE ISSUES RELATED TO BETHLEHEM’S DEER POPULATION, INCLUDING THE RELATIONSHIP TO TRAFFIC ACCIDENTS, LYME DISEASE, AND OTHER COMMUNITY CONCERNS. GROUP WILL INCLUDE THOSE WITH SCIENTIFIC OR MEDICAL BACKGROUNDS, WILDLIFE OR ENVIRONMENTAL EXPERTISE, AND OTHER COMMUNITY MEMBERS. THE COMMITTEE WILL ASSEMBLE AND REVIEW AVAILABLE INFORMATION ON DEER POPULATION (BETHLEHEM, NEIGHBORING COMMUNITIES, AND OTHER COMPARABLE AREAS), IMPACTS INCLUDING RELATIONSHIP TO LYME DISEASE AND TRAFFIC ACCIDENTS, TAKE TESTIMONY ON THESE ISSUES, AND DEVELOP EITHER RECOMMENDATIONS OR OPTIONS FOR TOWN CONSIDERATION, IF IT IS CONCLUDED THAT TOWN ACTIONS CAN ADDRESS THESE ISSUE. THE COMMITTEE IS TO REPORT OUT BY END OF 2014.

The Town Board discussed the formation of a Deer/ Lyme Committee.

• **REQUEST FROM THE ADMINISTRATOR OF PARKS AND RECREATION TO APPROVE THE ATTACHED RESOLUTION AUTHORIZING THE USE OF UP TO $115,000 FROM THE RECREATION CAPITAL RESERVE ACCOUNT, SUBJECT TO A 30 DAY PERMISSIVE REFERENDUM. THE FUNDS WILL BE USED TO FINISH PAVING AT ELM AVENUE PARK AND PURCHASE A NEW POOL COVER FOR THE OLYMPIC POOL.**

Resolution # 2014-07

RESOLUTION AND PUBLIC NOTICE

NOTICE IS HERBY GIVEN that the Town Board of the Town of Bethlehem in the County of Albany, State of New York has on the 26th day of February, 2014, duly adopted, subject to a permissive referendum, a resolution as follows:

WHEREAS, the Town Board of the Town of Bethlehem has determined that it is necessary to complete the paving work, including deteriorating roadways and parking lots, at Elm Avenue Park and,
WHEREAS, the Town Board of the Town of Bethlehem has determined that it is necessary to replace a pool cover for the Olympic size pool at Elm Avenue Park,

WHEREAS, it is estimated that the costs of said project and purchase will not exceed $115,000 and,

WHEREAS, in recognition of these needs, funds for said project and purchase are in the Recreation Capital Reserve Account and,

NOW, THEREFORE, BE IT RESOLVED that it is in the public interest to complete this project and purchase; and,

BE IT FURTHER RESOLVED, that the Town Board authorizes the expenditure of the reserve monies to fund this paving project and purchase a pool cover up to a maximum amount of $115,000 and,

BE IT FURTHER RESOLVED, that the Town Comptroller is authorized to expend from the Recreation Capital Reserve Account the funds necessary up to $115,000 in said reserve fund; and

This resolution shall be subject to a permissive referendum, as permitted by law.

The motion to adopt the resolution was made by Councilwoman Dawson was seconded by Councilman Reinhardt and duly adopted by the following vote:

AYES: Supervisor Clarkson, Councilwoman Dawson, Councilman Kuh, Councilman Reinhardt, Councilwoman Sasso

NOES: none

ABSENT: none

DATED: February 26, 2014

A motion to adopt the Resolution authorizing the use of up to $115,000 from the Recreation Capital Reserve, subject to a 30 day permissive referendum, to be used to finishing paving at Elm Avenue Park and to purchase a new pool cover for the Olympic Pool was offered and approved as follows:

RESULT: ADOPTED [UNANIMOUS]

MOVER: Joann Dawson, Board Member
SECONDER: William Reinhardt, Board Member
AYES: Clarkson, Dawson, Kuhn, Reinhardt, Sasso

REQUEST FROM THE ADMINISTRATOR OF PARKS AND RECREATION FOR APPROVAL OF SEASONAL PERSONNEL.

A motion to approve the seasonal personnel in Ms. Lanahan's 2/26/14 memo was offered and approved as follows:
RESULT: APPROVE [UNANIMOUS]
MOVER: Jeffrey Kuhn, Board Member
SECONDER: Julie Sasso, Town Board Member
AYES: Clarkson, Dawson, Kuhn, Reinhardt, Sasso

REQUEST FROM THE ADMINISTRATOR OF PARKS AND RECREATION TO AWARD BID FOR PORTABLE TOILET SERVICE TO PARKS, HIGHWAY, AND DPW TO THE LOW BIDDER, BIG TOP PORTABLE TOILETS, INC.

A motion to award the bid for portable toilet service to Parks, Highway and DPW to Big Top Toilets, Inc was offered and approved as follows:

RESULT: APPROVE [UNANIMOUS]
MOVER: Jeffrey Kuhn, Board Member
SECONDER: Julie Sasso, Town Board Member
AYES: Clarkson, Dawson, Kuhn, Reinhardt, Sasso

REQUEST FROM TOWN ENGINEER TO AUTHORIZE THE USE OF UP TO $675,000 FROM THE WATER FUND CAPITAL RESERVE FUND FOR THE REPLACEMENT OF WATER DISTRIBUTION MAIN ALONG VAGELE DRIVE AND WIGGAND LANE, SUBJECT TO PERMISSIVE REFERENDUM.

RESOLUTION # 2014-08

RESOLUTION AND PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Bethlehem in the County of Albany, State of New York has on the 26th day of February 2014, duly adopted, subject to a permissive referendum, a resolution as follows:

WHEREAS, the Town Board of the Town of Bethlehem has determined that it is necessary to fund the replacement of water distribution main along Vagele Lane and Wiggand Drive.

WHEREAS, it is estimated that the costs of said work will not exceed $675,000; and

WHEREAS, in recognition of these needs, funds for such purpose are in the Water Fund Capital Reserve Fund; and,
NOW, THEREFORE, BE IT RESOLVED that it is in the public interest to complete the replacement of water distribution main along Vagele Lane and Wiggand Drive, as described above; and

BE IT FURTHER RESOLVED, that the Town Board authorizes the expenditure of the reserve moneys to fund this project up to a maximum amount of $675,000 and,

BE IT FURTHER RESOLVED, that the Town Comptroller is authorized to expend from the Water Fund Capital Reserve Fund the funds necessary up to $675,000 in said reserve fund; and

This resolution shall be subject to a permissive referendum, as permitted by law.

The motion to adopt the resolution was made by Councilman Kuhn, was seconded by Councilman Reinhardt and duly adopted by the following vote:

AYES: Supervisor Clarkson, Councilwoman Dawson, Councilman Kuhn, Councilman Reinhardt, Councilwoman Sasso

NOES: none

ABSENT: none

DATED: February 26, 2014

A motion to adopt the Resolution authorizing the use of up to $675,000 from the Water Fund Capital Reserve Fund for the replacement of water distribution main along Vagele Dr. And Wiggand Ln., subject to permissive referendum was offered and approved as follows:

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeffrey Kuhn, Board Member
SECONDER: William Reinhardt, Board Member
AYES: Clarkson, Dawson, Kuhn, Reinhardt, Sasso

THE COMPTROLLER’S OFFICE REQUESTS THE APPROVAL OF THE TOWN BOARD TO MAKE BUDGET TRANSFERS/MODIFICATIONS, AS ATTACHED, TO THE 2013 ADOPTED BUDGET.

A motion to approve the Comptroller's request to make budget transfers/modifications, as attached, to the 2013 Adopted Budget was offered and approved as follows:
REQUEST FROM THE FLEET MANAGER TO APPROVE DISPOSAL OF VEHICLES AND EQUIPMENT AT AN UPCOMING AUCTION TO BE CONDUCTED BY AUCTIONS INTERNATIONAL OF BUFFALO, NEW YORK.

A motion to approve the disposal of vehicles and equipment at an upcoming auction to be conducted by Auctions International of Buffalo, NY was offered and approved as follows:

RESULT: APPROVE [UNANIMOUS]
MOVER: Jeffrey Kuhn, Board Member
SECONDER: Joann Dawson, Board Member
AYES: Clarkson, Dawson, Kuhn, Reinhardt, Sasso

REQUEST FROM THE HIGHWAY SUPERINTENDENT TO ADOPT NEW RATES FOR THE COMPOST FACILITY

A motion to approve the request from the Highway Superintendent to adopt new rates for the Compost Facility as attached was offered and approved as follows:

RESULT: APPROVE [UNANIMOUS]
MOVER: Julie Sasso, Town Board Member
SECONDER: William Reinhardt, Board Member
AYES: Clarkson, Dawson, Kuhn, Reinhardt, Sasso

REQUEST FROM THE DIRECTOR OF ADMINISTRATIVE SERVICES TO AWARD THE ANNUAL BIDS FOR THE FOLLOWING COMMODITIES AND SERVICES; GUIDE RAIL, TOPSOIL, IN-PLACE PAVING, MILLING OF BITUMINOUS ASPHALT, GRAVEL, CRUSHED STONE, RENTAL OF TRACK EXCAVATOR, SEWER VAC-TRUCK SERVICES, RENTAL OF CONSTRUCTION EQUIPMENT, UTILITY REPAIR CREWS, PLASTIC PIPE, CORRUGATED METAL PIPE AND IRON CASTINGS.

A motion to approve the annual bids for the following commodities and services: Guide Rail, Topsoil, In-Place Paving, Milling of Bituminous Asphalt, Gravel, Crushed Stone, Rental of Track Excavator, Sewer Vac-Truck Services, Rental of Construction Equipment, Utility Repair Crews, Plastic Pipe, Corrugated Metal Pipe and Iron Castings was offered and approved as follows:

RESULT: APPROVE [UNANIMOUS]
MOVER: Jeffrey Kuhn, Board Member
SECONDER: Julie Sasso, Town Board Member
AYES: Clarkson, Dawson, Kuhn, Reinhardt, Sasso

VI. New Business

Supervisor Clarkson updated the Board on the resolutions discussed at the Association of Towns.
VII. Adjournment

Motion To: adjourn

RESULT: ADOPT [UNANIMOUS]
MOVER: Jeffrey Kuhn, Board Member
SECONDER: William Reinhardt, Board Member
AYES: Clarkson, Dawson, Kuhn, Reinhardt, Sasso

A motion to adjourn into executive session to discuss matters of employment of a particular person; collective bargaining and pending litigation was offered and approved as follows:

The next Town Board meeting will be on Wednesday March 12, 2014.

VIII. Executive Session

A motion to adjourn was offered by Councilman Kuhn, seconded by Councilwoman Sasso and approved with the following vote:

AYES: Supervisor Clarkson, Councilwoman Dawson, Councilman Kuhn, Councilman Reinhardt, Councilwoman Sasso

NOES: none

ABSENT: none