I. Announcements

- Councilman Lenhardt's absence was explained.
- Gov. Cuomo NYS Reform Budget Presentation on January 26, 4:30 pm at Town Hall.
- State of the Town Address on January 30, 9:00 am at Town Hall.

II. Pledge of Allegiance

A Regular Meeting of the Town Board of the Town of Bethlehem was held on the above date at the Town Hall Auditorium, 445 Delaware Avenue, Delmar, NY. The Meeting was called to order at 7:00 PM.

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Clarkson</td>
<td>Town Supervisor</td>
<td>Present</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>George Lenhardt</td>
<td>Town Board Member</td>
<td>Absent</td>
<td></td>
</tr>
<tr>
<td>Joann Dawson</td>
<td>Town Board Member</td>
<td>Present</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>Kyle Kotary</td>
<td>Town Board Member</td>
<td>Present</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>Jeffrey Kuhn</td>
<td>Town Board Member</td>
<td>Present</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>James Potter</td>
<td>Town Board Counsel</td>
<td>Present</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>Nanci Moquin</td>
<td>Town Clerk</td>
<td>Present</td>
<td>7:00 PM</td>
</tr>
</tbody>
</table>

III. Public Comments on Agenda Items

- Linda Jasinski discussed ward districts and her wish to be on the governance committee.

IV. Minutes Approval

Wednesday, January 11, 2012
V. Line Items

• **BETHLEHEM’S POSITION ON ASSOCIATION OF TOWNS RESOLUTION**

In February the Association of Towns will hold their annual meeting in NYC. Supervisor Clarkson will be attending as the voting delegate of the Town of Bethlehem. The fourteen (14) Resolutions that will be voted on were discussed so that Supervisor Clarkson could get a consensus as to how the Board would want him to vote on the resolutions.

• **ADVISORY COMMITTEES AND CITIZEN ENGAGEMENT DISCUSSION**

The Board discussed possible advisory committees, their tasks and the time frames they work within. Supervisor Clarkson suggested individuals to serve on those committees. It was agreed that the positions for the committees would be advertised.

A motion to allow those existing members of the budget advisory group and the ethics group to proceed as advisory committees and between now and the next Board meeting the Board will assemble additional membership recommendations to act on and approve any final or adjusted missions at that time was offered and approved as follows:

RESULT: APPROVED [UNANIMOUS]
MOVER: John Clarkson, Town Supervisor
SECONDER: Joann Dawson, Town Board Member
AYES: John Clarkson, Joann Dawson, Kyle Kotary, Jeffrey Kuhn
ABSENT: George Lenhardt

• **REQUEST FROM THE ADMINISTRATOR OF PARKS AND RECREATION FOR APPROVAL OF SEASONAL PERSONNEL.**

A motion to approve the seasonal personnel listed in Ms. Lanahan’s 1/25/2012 memo was offered and approved as follows:

RESULT: APPROVED [UNANIMOUS]
MOVER: Kyle Kotary, Town Board Member
SECONDER: Joann Dawson, Town Board Member
AYES: John Clarkson, Joann Dawson, Kyle Kotary, Jeffrey Kuhn
ABSENT: George Lenhardt

• **ACKNOWLEDGE RECEIPT OF 2010 DEFERRED COMPENSATION AUDIT**

The Town Board acknowledged the receipt of 2010 Deferred Compensation Audit

• **REQUEST FROM COMPTROLLER’S OFFICE TO EXECUTE ERS REPORTING RESOLUTIONS**

...
A motion to approve the ERS Reporting Resolutions as presented was offered and approved as follows:

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeffrey Kuhn, Town Board Member
SECONDER: Kyle Kotary, Town Board Member
AYES: John Clarkson, Joann Dawson, Kyle Kotary, Jeffrey Kuhn
ABSENT: George Lenhardt

**REQUEST BY TOWN ENGINEER TO APPROVE REPAIRS TO THE WWTP PRETREATMENT BUILDING BY DEBRINO CAULKING ASSOCIATES, INC. AT A COST NOT TO EXCEED $22,500.**

Mr. Penman, the Town engineer presented. The building needed repair due to damages sustained during Hurricane Irene. The funding is eligible through FEMA and the Town's share of the $22,500 repair is 12.5% or about $3,000.

A motion to approved the repairs to the WWTP Pretreatment Plant by DeBrino Caulking Associates was offered and approved as follows:

RESULT: APPROVED [UNANIMOUS]
MOVER: Joann Dawson, Town Board Member
SECONDER: Kyle Kotary, Town Board Member
AYES: John Clarkson, Joann Dawson, Kyle Kotary, Jeffrey Kuhn
ABSENT: George Lenhardt

**REQUEST BY TOWN ENGINEER TO APPROVE TASK ORDER WITH BARTON & LOGUIDICE, PC IN THE AMOUNT OF $396,400 FOR ENGINEERING SERVICES RELATED TO THE NORTH BETHLEHEM FORCMAIN AND INTERCEPTOR SEWER IMPROVEMENTS AND TO AUTHORIZE THE SUPERVISOR TO SIGN THE TASK ORDER.**

Mr. Penman presented. This project is funded through the NYS CAP grant. The total amount is fully grant funded.

A motion to approve the Task Order with Barton and Loguidice, PC in the amount of $396,400 for engineering services related to the North Bethlehem Forcmain and Interceptor Sewer Improvements and to authorize the Supervisor to sign the task order was offered and voted as follows:

RESULT: APPROVED [UNANIMOUS]
MOVER: Kyle Kotary, Town Board Member
SECONDER: Joann Dawson, Town Board Member
AYES: John Clarkson, Joann Dawson, Kyle Kotary, Jeffrey Kuhn
ABSENT: George Lenhardt

**REQUEST BY TOWN ENGINEER TO APPROVE CONTRACT WITH STANTEC CONSULTING SERVICES INC. IN THE AMOUNT OF $8,500 FOR ENGINEERING SERVICES RELATED TO REPAIRS TO THE ONESQUETHAW CREEK AT THE RUPERT ROAD LANDFILL.**

Mr. Penman presented. During Hurricane Irene there was damage to the creek behind the landfill. This is funded by FEMA and the State. The Town's share is 12.5%. 

A motion the approve a contract with Stantec Consulting Services Inc. in the amount of $8,500 for engineering services related to repairs to the Onesquethaw Creek at the Rupert Road Landfill was offered and voted as follows:

RESULT: APPROVED [UNANIMOUS]
MOVER: Joann Dawson, Town Board Member
SECONDER: Kyle Kotary, Town Board Member
AYES: John Clarkson, Joann Dawson, Kyle Kotary, Jeffrey Kuhn
ABSENT: George Lenhardt

• BETHELHEM IDA APPOINTMENTS AND DISCUSSION

The Board discussed whether there should be a member of the Town Board on the IDA, the possibility of terms and the general workings of the IDA. The appointment of individuals to the IDA was postponed.

RESULT: WITHDRAWN

VI. New Business

Supervisor Clarkson mentioned a few of the issues that will be coming before the Board in the future. The Board is considering moving the Executive Sessions to 6:00pm prior to the regular meetings instead of after.

VII. Public Comments on Non-Agenda Items

Dan Cunningham commented on the effect of moving the executive sessions to before the regular meeting.

VIII. Adjournment

Motion To: Adjourn

RESULT: APPROVED [UNANIMOUS]
MOVER: Jeffrey Kuhn, Town Board Member
SECONDER: Kyle Kotary, Town Board Member
AYES: John Clarkson, Joann Dawson, Kyle Kotary, Jeffrey Kuhn
ABSENT: George Lenhardt

Submitted by Nanci Moquin, Town Clerk

NEXT TOWN BOARD MEETING - Wednesday, February 8, 2012